

Check Management Companies
Drop Down on web site for phone
numbers and contact person.

Cinnamon Cove

Summer Shut Down Suggestions



This brochure has
helpful suggestions to
assist with your summer
shut down.

Thanks to the Board of
Directors of Villas IV
for permission to use it.



INSIDE

ALERT MANAGEMENT COMPANY OF VACANCY
(Someone should have your key for emergency purposes).

SET **THERMOSTAT** TO COOL – 78 DEGREES (prevent mold & mildew). Be sure to replace the batteries in your thermostat. Dead batteries will turn the thermostat off.

SET **HUMIDISTAT** TO 60% (prevent mold & mildew).

EMPTY **REFRIGERATOR, TURN OFF AT BREAKER** & leave doors open (power failure).

FILL **PLUMBING TRAPS** WITH WATER & BLEACH, then cover drains to minimize evaporation (sewer gas).

FLUSH **TOILETS**, add 1 Tablespoon bleach to water tank and bowl, cover bowl with cling wrap (prevent mold & evaporation). DO NOT USE WITH TOILET DEODORIZING BLOCKS. (CHEMICAL REACTIONS!)

SHUT OFF WATER to unit and washer/dryer and, if possible, unplug electric to water heater (prevent flooding). Replace worn hoses with braided hose.

TURN OFF CIRCUIT BREAKERS only for unused circuits. **AIR CONDITIONER & ENTRY LIGHTS SHOULD BE LEFT ON!** (power surges & prevents mold/mildew).

HAVE **UNIT INSPECTED** on a regular basis, at least monthly (preventive damage control).



OUTSIDE

REMOVE ALL FLOWER POTS AND LIVE PLANTS.

LEAVE NOTHING (GARDEN STATUES/FLAGS/FLOWER HANGERS) OUTSIDE (items become missiles in a windstorm). You may leave items on the lanai only if you have storm shutters.

LOWER STORM **SHUTTERS** – if applicable (for any type storm).

CLOSE **WINDOW COVERINGS.**

MOVE PROPANE TANKS to the pool equipment enclosures (if applicable). Do NOT put in storage sheds or on lanais.